



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas

**TAGBILARAN CITY SCHOOLS DIVISION**

City of Tagbilaran

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MEMORANDUM

To : Division DRRM Focal Person  
School Heads/SDRRM Coordinators  
All Others Concerned

From : **VIRGINIA C. ZAPANTA, Ed. D., CESO V**  
Schools Division Superintendent

Subject : **Capacity Building on Basic DRRM, School Evacuation Planning, Basic Life Support and First Aid Training Workshop**

Date : July 30, 2018

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1. You are hereby called to attend a Meeting this afternoon, July 30, 2018 at 3:00 o'clock, at the Division Office Conference Hall (New Div. Office), Dampas District, Tagbilaran City for the following agenda:

- a. Dissemination of Regional Memorandum No. 0545, series of 2018;
- b. Up-coming DRRM Module Rollout – Training Workshop on Capacity Building for Basic DRRM, School Evacuation Planning, Basic Life Support and First Aid;

2. For information, guidance and compliance.

  
**VIRGINIA C. ZAPANTA, Ed. D., CESO V**  
Schools Division Superintendent