

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS-TAGBILARAN
Tagbilaran City

DIVISION MEMORANDUM
No. 048 s. 2018

November 7, 2018

SKILLS TRAINING ON PROGRAM HOSTING AND ARTICLE WRITING OF EPP/TLE/TVL TEACHERS

To: **ASDS, PSDS, EPS**
PUBLIC ELEM & SECONDARY SCHOOL HEADS
CONCERNED PERSONNEL

1. This **Office** will conduct a 2-day Skills Training on Program Hosting and Article Writing of **EPP/TLE/TVL teachers** on November 15 – 16, 2018 at Raynas Haven, Calceta Street, Tagbilaran City. This activity **aims to** organize a pool of writers and program hosts who will document and manage the department's programs and projects.
2. **School Heads** are advised to identify EPP/TLE/TVL teachers who are fit to these tasks. Big schools can send **two (2) participants** in this training.
3. A **registration fee of Nine Hundred Pesos (P900.00)** per participant to cover food and incidental expenses **for the 2 day duration subject to the usual** accounting and auditing rules and regulations.
4. **Immediate dissemination of this Memorandum** is desired.


VIRGINIA C. ZAPANTA, Ed.D, CESO V
Schools Division Superintendent