



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – Tagbilaran City

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2020- CID-058

**TO :** SHEILA MAE D. DEQUINA  
Teacher II  
Mahga HS

**FROM :** JOSEPH IRWIN A. LAGURA, PhD  
Schools Division Superintendent

**Date :** August 18, 2020

**Subject :** ATI Gender-based Capacity Enhancement Training on Food Safety  
and Good Manufacturing Practices (GMP)

1. Pursuant to the letter from Dr. Carolyn May O. Daquio, Center Director ATI-7, Cabawan, Tagbilaran City received by this Office dated August 11, 2020, Re: Gender-based Capacity Enhancement Training on Food Safety and Good Manufacturing Practices (GMP), you are advised to attend this training at ATI-7 Regional Training Complex, Cabawan District, Tagbilaran City on August 26, 2020 dubbed as "Safe Food Saves Life". Wearing of face mask, handwashing and social distancing will strictly follow during the activity.
2. ATI will provide vehicle to ferry participants to the venue. The assembly area will be at Bohol APC and will leave at 7:45 AM. For queries, you can contact the Project Officer Doris Isabel J. Racho at mobile no. 09496341566.
3. This Memorandum serves as Travel Order.
4. For your guidance and compliance.



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*Mr Jun  
common*



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE-RTC 7**

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ATI-RTC 7 2020 - 08-1598

*8-13-20*

August 11, 2020

**JOSEPH IRWIN A. LAGURA, PhD**  
Superintendent, Schools Division  
DepEd- Tagbilaran  
Dampas District, Tagbilaran City

DEPARTMENT OF EDUCATION  
TAGBILARAN SCHOOLS DIVISION

BY: *[Signature]* 4:31 PM  
DATE: 8/12/20 GTR#: 8/91

Dear Sir:

Greetings!

This refers to the Gender-based Capacity Enhancement Training on Food Safety and Good Manufacturing Practices (GMP) which was originally scheduled last March 17-19, 2020. Following the new protocols in the conduct of training, we are glad to inform you that said activity will be held on August 26, 2020 at ATI-7 Regional Training Complex, Cabawan, Tagbilaran City and will be dubbed as "Safe food saves life: a Food Safety and GMP Forum".

Expected participants are Agricultural Extension Workers (AEWs) and agripreneurs whose age range between 21 to 59 years old and not to exceed ten (10) participants. We will require the participants to follow strict quarantine protocols like wearing of mask, frequent hand washing and social distancing during the activity.

In view of this, we would like to invite one (1) AEW preferably in-charge in food processing from your office to attend said forum which will start at 8AM to 4:30PM. ATI will provide vehicle to ferry participants to the venue, assembly area will be at Bohol APC and will leave at 7:45 AM. For queries, you may contact the Project Officer Doris Isabel J. Racho at mobile no. 09496341566.

We hope for a positive response on this.

Thank you for your continued support to our program.

Very truly yours,

**CAROLYN MAY O. DAQUIO, PhD**  
Center Director, ATI-7

*[Signature]*  
8/11/2020

cmad/mps/dljr

OFFICIAL RELEASE  
DATE: 8/12/2020  
TIME: 8:22 AM  
BY: IRENE L. BLASSO *[Signature]*