



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

**DIVISION MEMORANDUM**

MLA-2021-OSDS- 048

TO : Dr. Casiana P. Caberte – Asst. Schools Division Superintendent  
Dr. Beatriz C. Luga – SGOD Chief  
Dr. John Ariel A. Lagura – CID Chief  
Dr. Aquilino T. Milar, Jr. – Administrative Officer V  
Dr. Filomena C. Tanggaan – HRDD SEPS  
Mrs. Michelle T. Sagara MM – Accountant III  
Mrs. Jocelyn P. Cutin – HRMO IV  
Mrs. Marife C. Rallos – Cash & Supply Officer  
Mrs. Julie Ann Kristie A. Redillas – Budget Officer  
Mr. Artemio B. Alo EnP – Planning Officer III  
Dr. Esther L. Cagas – HRDD EPS II  
Miss Angeli Faith V. Pascual – ADAS III  
Mrs. Maricel A. Galan – ADAS III  
Miss Lady May P. Karaan – ADA VI

FROM : **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

SUBJECT : **PLANNING/REVIEW OF CONTEXTUALIZED REWARDS  
AND RECOGNITION POLICY, GUIDELINES AND CRITERIA FOR  
“DEPED TAGBILARAN PASIDUNGOG”**

DATE : March 25, 2021

1. The above-mentioned PRAISE Committee members are hereby directed to conduct Planning/Review of Contextualized Rewards and Recognition Policy, Guidelines and Criteria for “DepEd Tagbilaran Pasidungog” on **March 31, 2021** at **9:00 a.m.** at **Tagbilaran City Central Elementary School Library**.
2. This activity aims to: a) discuss the roles and functions of the Committee; b) review the policy; and c) plan out the activities for the DepEd Tagbilaran Pasidungog 2021.
3. Expenses to be incurred during the activity shall be charged against Division MOOE, subject to the usual auditing and accounting rules and regulations.
4. For information, guidance and compliance of all concerned.

JIAL/CPC/ADMIN/atm



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